

23 October 1969

MEMORANDUM FOR: [REDACTED]  
THROUGH : DCI Administrative Officer  
SUBJECT : Billing for Operational Lunch

1. On Thursday, 23 October, I organized an operational lunch attended by three members of Dr. Kissinger's NSC Staff and six Agency officers. The purpose of this meeting was to organize procedures for a task force commissioned by the President on which I sit as the Agency representative. This luncheon, which was catered by the Executive Dining Room was held in Mr. [REDACTED] conference room. It had the Director's prior approval.

2. So far as I am aware no one attending signed any slips. It is my understanding that the cost of the lunches of our three official visitors will be absorbed out of official funds and that the Agency officers attending such functions are normally billed individually. Will you please take care of the necessary details.

3. For your information, the persons attending were as follows:

a. Official visitors:

Dr. Laurence Lynn)  
Mr. John Court) NSC Staff  
Captain Robert Sansom)

b. Agency participants:

Mr. R.J. Smith, DDI

[REDACTED]  
Mr. George A. Carver, Jr, SAVA

George A. Carver, Jr.

Special Assistant for Vietnamese Affairs

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*Eric Chrono*